

Session: Reporting Food Security Information

Introduction	<ul style="list-style-type: none"> • Reporting is an important activity for professionals involved in monitoring and analyzing chronic hunger and vulnerability as experience shows that the use and impact of information depend a lot on how reporting is being carried out. • Key questions are: To whom do they have to report? When and how often? What kind of report is needed? What information needs to be included? • A condensed version of a five-day training is presented during this three-hour session. The five-day training has been developed and delivered to five countries under the EC/FAO Food Security “Information for Action” Programme (http://www.foodsec.org/tr_fsip.htm). The training is designed for professionals, working at central and decentralized levels in various fields of expertise related to food security, who are involved in the preparation of “food security information products” (FSIPs). The experience was very positive. • The session will make use of a lesson of the distance learning course entitled “Reporting Food Security Information”, developed by the EC/FAO Food Security Programme. • Interactive and participative methods are used during the session.
Session objective	<ul style="list-style-type: none"> • Raise participants' awareness of the importance of producing FSIPs that support decision-making; • Strengthen capacity in producing relevant, credible and accessible FSIPs.
Learning objectives	<p>Provide participants with the skills and knowledge to:</p> <ul style="list-style-type: none"> • Understand the factors that influence the use and impact of information on decision-making; • Assess users' information needs.
Indicators of success	<p>The end-of-session evaluation will collect feedback from participants on the relevance and quality of the session.</p> <p>An important indicator of success will be the extent to which students apply new knowledge and skills acquired during this session in their mini-projects for the accreditation of Module 3</p>
Timing/duration	3 hours
Session outline: main topics covered and method	<p>The session comprises two main steps/topics :</p> <ol style="list-style-type: none"> 1. <u>Identifying key factors that influence uptake of FS information</u> (1 hour) <ul style="list-style-type: none"> • Objective: identifying key factors that influence uptake of FS information for decision-making • Method: brainstorming in pairs and restitution of results in plenary; comparison of results obtained with Fact Sheet Number 4 2. <u>Assessing User's Information Needs</u> (1.5 h)

	<ul style="list-style-type: none"> • Objectives: Review the different steps to assess users' information needs • Method: <ul style="list-style-type: none"> (a) mini-lecture based on DL "Lesson 1: Understanding the User's Information Needs" (b) presentation of stakeholders' analysis (c) group exercise: brainstorming on steps to be taken to assess users information needs
Target audience	<ul style="list-style-type: none"> • UKZN Master students • Practitioners involved in FIV assessment and analysis who are regularly confronted with reporting tasks
Prerequisite skills/knowledge	The course does not require any specific prerequisite knowledge.
Resources	<ul style="list-style-type: none"> • Fact sheet 4 • Materials developed by Distance Learning Programme: <ul style="list-style-type: none"> > Slide Presentation > Learner Notes > Annex 1- Stakeholder Analysis > Annex 2 - Interacting with your users
Equipment needed	<p>Flipcharts</p> <p>Video Projector for PPP</p>